**Hammond Public Library Board Meeting Agenda**

**Date:** Thursday, June 20, 2024  
**Location:** Hammond Public Library,

564 State Street, Hammond IN 46320,

Harriet M. Schlesinger Board Room and Virtual

**Executive Session - 12:00 P.M.**

**I. Call to Order**

**II. Personnel Matters:**

* Discussion of confidential personnel issues as permitted under IC 5 – 30 – 7 – 8.

**III. Adjournment**

Hammond Public Library

Executive Director’s Report

Thursday, June 20, 2024

**Board of Trustees Meeting - 1:00 P.M.**

**I. Call to Order**

**II. Public Expression**

* Opportunity for community members to share comments and concerns with the Board.

**III. Action Items**

1. **Approval of Minutes:**

A. Recommendation for approval of the Executive Session minutes from May 16, 2024.

B. Approval of the Board Meeting and Executive Session minutes for May 16, 2024.

1. **Financial Matters:**

A. **Voucher Approval:** Review and approval of current vouchers.

B. **Financial Reports Review and Decision:**

1. Appropriation Report

2. Disbursement Report

3. Financial Report by Fund

4. Bank Balances

5. Rainy Day Fund

6. Other financial matters:

Mr. White recommends seeking an advance on taxes to be collected.

**IV. Discussion Items**

1. **Financial Audit by the DLGF:**
   * Progress update on the current financial audit conducted by the Department of Local Government Finance.
2. **2024 ALA Conference in San Diego, CA:**
   * Discussion on preparations and logistics for attending the American Library Association Conference.
3. **"Library IQ" Cataloging Project:**
   * Progress report on the ongoing efforts to enhance cataloging and library management systems through the "Library IQ" project.
4. **Renaissance Fair:**
   * Updates and preparations for the Renaissance Fair scheduled for June 29, 2024.

**V. Public Expression**

* Further opportunity for public interaction and feedback on library services and upcoming events.

**VI. Calendar**

* Announcement of the next Board Meeting and Executive Session: Thursday, July 18, 2024.

**VII. Adjournment**